CANNING VALE PRIMARY SCHOOL and EDUCATION SUPPORT CENTRE P&C
AGENDA FOR MEETING

<table>
<thead>
<tr>
<th>DATE:</th>
<th>29 November 2016</th>
<th>MEETING NO:</th>
<th>8:16</th>
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<tbody>
<tr>
<td>TIME:</td>
<td>19:00</td>
<td>MEETING LOCATION:</td>
<td>Staffroom</td>
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<table>
<thead>
<tr>
<th>ITEM</th>
<th>ITEM</th>
<th>LED BY</th>
<th>Discussion points and requests</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 - Opening and Welcome</td>
<td></td>
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</tr>
<tr>
<td>1.1</td>
<td>Welcome new Members, Attendees and guests</td>
<td>Jane</td>
<td></td>
</tr>
<tr>
<td>1.2</td>
<td>Apologies</td>
<td>Jane</td>
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</tr>
<tr>
<td>1.3</td>
<td>Conflicts of Interest</td>
<td>Jane</td>
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</tr>
<tr>
<td>2 - Confirmation of Previous minutes</td>
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<tr>
<td>2.1</td>
<td></td>
<td>Jane</td>
<td>Motion to endorse the previous minutes</td>
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<tr>
<td>3 - Accept Agenda – New business</td>
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<tr>
<td>3.1</td>
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<td>Jane</td>
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<tr>
<td>4 – Business Arising From Previous Minutes</td>
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<tr>
<td>4.1</td>
<td>Welcome Pack</td>
<td>Jane</td>
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</tr>
<tr>
<td>4.2</td>
<td>Parent Information Sessions</td>
<td>Phillippa / Jane</td>
<td>Next Year - Cyber safety</td>
</tr>
<tr>
<td>4.3</td>
<td>Facebook</td>
<td>Jane</td>
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<tr>
<td>4.4</td>
<td>Trestle Tables</td>
<td>Kerwyn</td>
<td>Selling old trestle tables update - $20 plus self-removal.</td>
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<tr>
<td>4.5</td>
<td>P&amp;C Afternoon teas</td>
<td>Lucie</td>
<td>Update</td>
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<tr>
<td>ITEM</td>
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<td>LED BY</td>
<td>Discussion points and requests</td>
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<tr>
<td>4.6</td>
<td>Puggle Night</td>
<td>Jane</td>
<td>Feedback</td>
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<tr>
<td>5 –</td>
<td>Correspondence</td>
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<tr>
<td>5.1</td>
<td>Correspondence In</td>
<td>Kerwyn</td>
<td>Correspondence log</td>
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<tr>
<td>5.2</td>
<td>Correspondence Out</td>
<td>Kerwyn</td>
<td>Correspondence log</td>
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<tr>
<td>6 –</td>
<td>General Treasurers Report</td>
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<tr>
<td>6.1</td>
<td>Treasurers Report Presented</td>
<td>Jane</td>
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<tr>
<td>7 –</td>
<td>Principal’s Reports</td>
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<tr>
<td>7.1</td>
<td>CVPS Principal’s Report</td>
<td>Phillippa</td>
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<tr>
<td>7.2</td>
<td>CV ESC Principal’s Report</td>
<td>Dianne</td>
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<tr>
<td>8 –</td>
<td>Other Reports</td>
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<tr>
<td>8.1</td>
<td>Canteen Treasurers Report</td>
<td>Mallory</td>
<td>Table report</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>Propose report to be presented to canteen sub committee from 2017</td>
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<tr>
<td>8.2</td>
<td>Canteen Committee Report</td>
<td>Lucie</td>
<td>PP to Year 1 intro – update.</td>
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<tr>
<td></td>
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<td>Colouring Competition</td>
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<tr>
<td>8.3</td>
<td>School Banking</td>
<td>Donna</td>
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<tr>
<td>8.4</td>
<td>Fundraising Committee report</td>
<td>James</td>
<td>Proposed calendar for 2017 – including Proposed Sausage sizzle and Disco dates</td>
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<tr>
<td>8.4.1</td>
<td>Disco</td>
<td>Lucie</td>
<td>Feedback. Report emailed with agenda.</td>
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<tr>
<td>8.4.2</td>
<td>Term 4 Raffle</td>
<td>James</td>
<td>Update</td>
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<td>8.4.3</td>
<td>Annual Calendar 2017</td>
<td>James</td>
<td>Proposed activities and dates 2017</td>
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<td>8.4.4</td>
<td>Term 1 Calendar</td>
<td>James</td>
<td>Term 1 calendar to be approved</td>
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<td>ITEM</td>
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<td>LED BY</td>
<td>Discussion points and requests</td>
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<tr>
<td>8.4.5</td>
<td>P&amp;C Shop</td>
<td>Lucie</td>
<td>Donated uniforms, large sizes - 15 medium shirts – Propose embroidery / P&amp;C on them</td>
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<td></td>
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<td>Large pants / shorts discussion</td>
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<td>Racks – management and upkeep</td>
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<tr>
<td>8.5</td>
<td>CVPS ESC School Board</td>
<td>Dianne</td>
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<td>8.6</td>
<td>CVPS School Board</td>
<td>Kerwyn</td>
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<td>8.7</td>
<td>CVPS Finance Committee</td>
<td>Jane</td>
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<td>8.8</td>
<td>CVPS ESC Finance Committee</td>
<td>Heather</td>
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9 – General Business

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<thead>
<tr>
<th></th>
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<tbody>
<tr>
<td>Family Picnic 2017</td>
<td>Jane</td>
<td>Date and time</td>
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<tr>
<td>Morning Tea Feedback</td>
<td>Jane</td>
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<tr>
<td>Committee Meetings</td>
<td>Jane</td>
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<tr>
<td>Treasurers Reports</td>
<td>Jane</td>
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<tr>
<td>Start Time Surveys</td>
<td>Jane</td>
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<tr>
<td>Volunteer Policy</td>
<td>Kerwyn</td>
<td></td>
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<tr>
<td>End of Year support by P&amp;C</td>
<td>Kerwyn</td>
<td>Motion that the P&amp;C provides the 2 schools at the end of the year, after looking at their accounts, a $250 gift card to be used on improving the school grounds / gardens for all students.</td>
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10 – Next Meeting

| 10.1 | Term 1, Week 3 – 14 February 2017 | | |