### ANAPHYLAXIS RISK MANAGEMENT PLAN

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| Severe allergy to bee stings/food | **Mild to moderate allergic reaction**  
- swelling of lips, face, eyes  
- hives or welts including itchiness  
- abdominal pain, vomiting  
- School Peanut and Nut Products Policy  
- Classroom teachers send note to parents of all students  
- Regular communication with parents of child with anaphylaxis  
- Each child’s medication (in individual baskets) located in First Aid room (Years 1-7)  
- Medication for K & P students kept in their classroom  
- Staff awareness - Anaphylaxis PL conducted by School Nurse at beginning of school year + update beginning semester 2 each year  
- Relief teacher to be briefed at sign in (office) – Executive Team member to be called  
- Relief teacher file (bright pink sticker on the front with the child’s name and the health issue) contains action plan for children with health care needs.  
- Medical Alerts – photo of child and action plan in all duty bags, first aid room, classroom  
- All classrooms, specialist areas & duty bags have a red alert card. The duty bags have one that is specific - medical alert  
- No sharing of food  
- Nut awareness stickers for lunch boxes  
- If the child has been stung by a bee or is reacting to a food allergy:  
  - Stay with child and call for help by sending a red card to office calling for medication basket  
  - Executive member or office person to take medication basket to classroom  
  - PA announcement by an office person calling for Executive Team – “Medical Emergency: room ..”. If no immediate response, phone individual members  
  - At the classroom, immediate decision made between 2 adults as to who will attend to child - “always 2 people to assist at time of incident”  
  - Follow steps on Health Care Plan  
  - Adult not attending to the child to ring from the classroom or block and inform office of what to do e.g. phone for ambulance, contact parents.  
| **During class time** | **Outside classroom**  
- If child has been stung by a bee or is reacting to a food allergy:  
  - Stay with child and call for help by sending a red card (in all duty bags) calling for medication basket  
  - Executive member/office person to take basket and mobile phone to where the child is located.  
  - PA announcement by an office person calling for Executive Team – “Medical Emergency: e.g. oval”. If no immediate response, phone individual members  
|  | Office to contact parents  
|  | Business Manager/School Officer to call ambulance – “anaphylaxis emergency” – inform duty officer of time of injection  
|  | Teacher in charge on excursion to call ambulance, parents + phone the school |
- Regular inserts in newsletters on allergies
- Cooking lessons – ingredients carefully screened & parents consulted
- All members of Executive Team to carry mobile phone when out of office

**Excursions**

- Medication (including copy of Health Care Plan) + mobile phone to be taken on all excursions
- Parent of child with medical condition invited to attend all excursions
- Child with medical condition to be with teacher or EA + parent

**Mild to Moderate Allergic Reaction**

- Administer antihistamine in medication basket located in First Aid room.
- Watch for signs of Anaphylaxis
- Contact parents.

**Severe Allergic Reaction**

- Administer an injection of adrenaline using EpiPen – noting time of injection
- Call ambulance
- Contact parents.

**Excursions**

- Follow the steps on Health Care Plan –
  - Mild to Moderate
  - Severe Allergic Reaction